

321—25.24(231C) Waiver of occupancy and retention criteria.

25.24(1) Upon receipt of a waiver petition submitted by a program, DIA may grant a waiver of the occupancy and retention criteria under 25.25(231C) for an individual tenant on a time-limited basis.

25.24(2) Waiver procedures. The following procedures shall be used to request and to receive approval of a waiver from the occupancy and retention criteria:

a. A program shall submit a request for a waiver from the occupancy and retention criteria for an individual tenant on a form and in a manner designated by DIA as soon as it becomes apparent that a tenant meets the criteria.

b. DIA shall respond in writing to a request within two working days of receipt of required documentation.

c. The program shall provide written notification to DIA within five working days of any changes in the condition of the tenant as described in the approved waiver request.